

## Gloucestershire Waste Partnership

8<sup>th</sup> December 2009

Venue: Meeting Room 5, Shire Hall



### Notes of meeting

#### Present

Cllr Stan Waddington (SW) Jo Walker (JW) Tony Childs (TC) Andy Pritchard (AP) Ralph Young (RY) Cllr Mark Tufnell (MT) Roger Garbett (RG) Rachel Capon (RC) Cllr Martin Quaile (MQ)	Cllr Steve Morgan (SM) David Sutton (DS) Cllr Libby Bird (LB) Karen Toole (KT) Cllr Roger Whyborn (RW) Lisa Pritchard (LP) (part) Kathy Webb (KW) (part) Ian Mawdsley (IM) (part) Rachel Ferris (RF) (part)
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#### Apologies for absence

Carlos Novoth (CN) Rob Bell (RB)	Cllr Jim Mason (JM) Chris Bosley (CB)
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#### 1. Notes and actions of last meeting (23.09.09)

TC reported that the principle of including future targets which reflect a step change in performance has been agreed.

However, targets for 2011/12 have not yet been decided.

#### **Action : Joint Officer Group to progress the setting of performance targets for 2011/12.**

#### 2. Residual Waste Project update

JW gave a presentation on the current status of the Residual Waste Project. This set the context of the project and progress to date including the site common to all bids and the core technologies bid back. County Council cabinet will meet on the 16<sup>th</sup> December to agree the shortlist of bidders to be taken through to the next stage (ISDS).

A number of clarification questions were asked relating to sites and technologies to which JW provided responses. LP also provided a brief description of the main aspects of each core technology. It was confirmed that the carbon impact of technologies was considered during the environmental part of the evaluation process.

JW and TC reminded the group that our Joint Strategy priority was to follow the principles of the waste hierarchy and increase our recycling in line with the targets set. Along with reducing overall landfill waste, this will bring the greatest environmental benefits. The Residual Waste project is designed to

deal with the remaining waste and is not planned as an alternative to providing the recycling services.

KT highlighted the planning risk at Javelin Park. LP stated that a risk was present at any site.

MQ acknowledged the public's desire to recycle more, but that expansion of the bring banks in the Forest of Dean was limited by cost.

JW clarified the timeline of the Residual Waste Project as we move through 2010.

### 3. Joint Waste Board update

RY stated that the proposed date for the next Joint Waste Board meeting is 4<sup>th</sup> February and that a workshop for board members was also being planned for 10<sup>th</sup> February. Members were asked to confirm their availability.

The workshop will address the following;

- Agreement of the terms of reference.
- Programme re-launch (also revisiting the business case).
- Formal announcement of consultancy procurement outcome.
- The outcome of the DEFRA funding bid.

JIB have agreed the budget for 2010/11 which will be split between partners on the same basis as the current year (see below). Members were asked to ensure this provision was made in their budgets for next year.

**Action: All members from Authorities identified in the table below to make budget available for 2010/11.**

<b>Authority</b>	<b>Amount</b>
Cotswold District Council	£37,125
Cheltenham Borough Council	£37,125
Forest of Dean District Council	£37,125
Gloucestershire County Council	£148,500
Tewkesbury Borough Council	£37,125

MQ requested that papers be issued in good time prior to the meetings to allow members sufficient time to prepare.

**Action: RY to ensure papers are issued at least two weeks before meetings.**

#### 4. Service Development & Performance Updates

##### County Council

AP provided updates of several HRC development projects. This included the introduction of asbestos collections at all sites (currently monitoring air quality baseline) which should commence in Spring 2010, and construction of the feeder road at Pyle Quarry, which should commence in the new year. TC outlined the planned changes to opening hours which will become fixed all year round (9am – 6.15pm) from 28<sup>th</sup> March 2010.

Communication campaigns currently underway include the Christmas campaign targeting small electrical equipment, and support of the Gloucester City service change programme. Similar support is being planned for Tewkesbury.

##### Gloucester City Council

SM reported that the new collection service is due to start on February 1<sup>st</sup> and that food waste caddies will be distributed during January. The service change will initially target the properties which provide no access difficulties. However there is also a significant number of 'Hard to Reach' properties, such as flats and multiple occupancy buildings, to whom the service will be rolled-out over time. Gloucester City scrutiny task-and-finish group have made a number of recommendations for further improvements to the service. Most of these are acceptable to the council. It is intended that Gloucester City Councillors become 'champions' for the new scheme and opportunities for coaching them in this role are being investigated.

SM and DS gave their thanks to the County Council for the assistance received to date in delivering the marketing and communications programme for the service change.

##### Cotswold District Council

MT reported that the waste collection service continues to perform well. A process of data gathering is currently underway which will inform the re-zoning of the rounds. New collection vehicles may be introduced shortly, and it is intended that the collection of plastic bottles from the kerbside could also be introduced following a trial. If the trial is successful, this could be rolled out across the district in summer 2010.

##### Cheltenham Borough Council

RW reported that bins in HMO's will be re-organised in order to improve the service. Changes to the bulking arrangements for recyclable materials are being decided by cabinet in January. This will involve the use of the CDC Swindon Road depot for bulking prior to delivery to Printwaste in Stoke Orchard and result in greater efficiencies.

### Stroud District Council

KT reported that no significant service changes were in development. However, it is hoped that improvements in the ongoing negotiations with Veolia will lead to the possibility of new recycling developments.

### Forest of Dean District Council

RG and MQ outlined that contracts with Biffa had now been synchronised until at least 2012. No challenges to this had been received but that they are waiting until the end of January to confirm this. Depending upon the outcome of counsel opinion on the ability to undertake change within the contract, it is hoped that new service developments (including the collection of food waste) will take place in early 2012, but no proposals have yet been developed.

### Tewkesbury Borough Council

There was no representation from Tewkesbury Borough Council at the meeting. *(A request for a written update was made to Tewkesbury after the meeting and this is included below with these minutes).*

#### 5. Annual Strategy Action Plans for 2010/11

AP reminded the partnership that Joint Strategy Action Plans should be prepared by March 2010. It is proposed that this is facilitated by the county council on a one to one basis with each district partner from January onwards.

**Action: AP to arrange meetings with each partner.**

#### 6. 2010 GWP Meeting Dates

2010 GWP meeting dates were agreed as below. Note that these will alternate between Tuesdays and Wednesdays.

#### 7. AOB

RW mentioned that the changes to Tewkesbury's bulking arrangements, in parallel with the changes to Cheltenham's arrangements, outlined in his briefing above, may also take place at the Swindon Road depot.

SW requested that Tewkesbury Borough Council be asked to provide an update to accompany the circulation of these minutes.

### Future Meetings

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|----------------------------------|----------------------------|---------------|
| • 9 <sup>th</sup> March 2010     | venue to be decided        | 14:00 – 16:00 |
| • 16 <sup>th</sup> June 2010     | Members Room, Shire Hall   | 14:00 – 16:00 |
| • 7 <sup>th</sup> September 2010 | venue to be decided        | 14:00 – 16:00 |
| • 1 <sup>st</sup> December 2010  | Meeting Room 1, Shire Hall | 14:00 – 16:00 |

## **Update from Chris Bosley of Tewkesbury Borough Council**

*(circulated with minutes of meeting of 8<sup>th</sup> December 2009)*

The Council is proceeding with the tendering exercise for the provision of bulking, handling and processing of co-mingled dry recyclables (the MRF contract). At the same time a new vehicle contract has been entered into enabling the co-collection of segregated food waste along with the co-mingled dry recyclables and the residual waste.

The award of the MRF contract is scheduled for mid March and the scheme is on target for commencement on 12th April 2010.

240 ltr wheeled bins and two food caddies together with user information and guidance will be delivered to all householders during March.

TBC is grateful to GCC for their role in promotional assistance and call centre provision for the inevitable questions and enquiries from residents that will arise during the roll out of wheeled bins and caddies and in the early weeks of scheme implementation.